



## **Washington Park Transportation Advisory Committee**

### **Purpose**

The purpose of the Washington Park Transportation Advisory Committee (WPTAC) is to advise the Explore Washington Park (EWP) Board of Directors on matters relating to access and parking to and around Washington Park. The WPTAC will work with EWP and Portland Parks & Recreation staff to create policy and review programs as they relate to transportation management, parking, user experience, and park access.

### **History**

The WPTAC has grown out of the Parking Lot Operations Committee, a committee that originally consisted of representatives from the south end of the park who met on a regular basis to discuss parking and transportation related matters. The PLOC will no longer meet and will be replaced with the WTPAC.

### **Committee Makeup**

Each stakeholder group represented on the Explore Washington Park board of directors may have one representative at the WPAC.

### **Member Job Description**

WPAC members are expected to fill the following roles:

1. WPTAC members should be high level staff and have direct contact with the executive director of the venue they represent.
2. WPTAC members should keep their executive director informed of WPAC agenda items as appropriate.
3. WPTAC members should be able to represent the view point of their organization.
4. WPTAC members should be prepared to make policy recommendations to the Explore Washington Park Board.
5. WPTAC members are expected to inform staff of their respective venue of WPAC agenda items and updates as needed.
6. Outside of the Executive Director, the WPAC member will serve as the primary point of contact for Explore Washington Park.
7. The WPTAC does not have the authority to approve policy. Policy must be approved at the EWP Board of Directors.

### **Meetings**

The WPTAC will meet bimonthly. Additional meetings will be held on an as needed basis. Every effort will be made to meet no more than once a month.

### **Record Keeping**

The WPTAC will not keep approved minutes, however a EWP staff member will take meeting notes that will be shared with the committee. EWP staff will also maintain an updated committee roster.